

**IDAHO BOARD OF ARCHITECTURAL EXAMINERS**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 5/31/2019**

**THIS IS A DRAFT DOCUMENT THAT HAS NOT BEEN APPROVED BY THE BOARD**

**BOARD MEMBERS PRESENT:** Jay W Cone - Chair  
Garth J Jensen  
Rann W Haight  
Allison McClintick  
Daniel K Mullin  
Peter Rockwell

**BUREAU STAFF:** Kelley Packer, Bureau Chief  
Dawn Hall, Deputy Bureau Chief  
Julie Eavenson, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Nicholas Krema, General Counsel  
Rob McQuade, Legal Counsel  
Lizzie Kukla, Technical Records Specialist II

The meeting was called to order at 8:30 AM MDT by Jay W Cone.

**APPROVAL OF MINUTES**

Mr. Rockwell made a motion to approve the minutes of March 22, 2019 and April 24, 2019. Mr. Jensen seconded the motion. Motion carried.

**LEGISLATIVE REPORT**

Mr. McQuade presented a legislative update. He explained the changes which will be made to the Board's applications and website for applicants who are active duty military, veterans, and their spouses as a result of H248 being signed into law. He passed along thanks to the Board from the Governor's Office for the Board's time taken to authorize the rules with certain exceptions.

Ms. Hall discussed the travel policy and presented information on the process by which Governor Little will fill board vacancies.

Mr. McQuade updated the Board on the Red Tape Reduction Act and the Bureau's process to review each Board's rules over the next two years.

## **REQUESTS FOR RECONSIDERATION**

Mr. Crema presented the procedure for Board response to requests for reconsideration of license denial and disciplinary matters.

Mr. Rockwell made a motion to authorize the Board chair to review requests for reconsideration and advise the Board of any action to be taken or not taken. Mr. Mullin seconded the motion. Motion passed.

## **FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$329,023.27 as of April 30, 2019.

## **DISCIPLINE**

### **INVESTIGATIVE REPORT**

Ms. Peel gave the investigative report, which is linked above.

## **OLD BUSINESS**

The Board reviewed the To Do List and no action was taken. The Board directed the specialist to follow-up with the Regional Member Executive with WCARB to ensure the requested changes to the WCARB minutes have been reflected in those minutes.

## **NEW BUSINESS**

Board members discussed professional ethics related to the practice of architecture in Idaho.

Mr. Jensen made a motion to designate the Board chair as the voting delegate for the National Certification and Registration Boards (NCARB) Annual Business Meeting. Mr. Haight seconded the motion. Motion carried.

## **EXECUTIVE SESSION**

Ms. McClintick made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. Mr. Rockwell seconded the motion. The vote was: Mr. Rockwell, aye; Mr. Mullin, aye; Mr. Jensen, aye; Mr. Haight, aye; and Mr. Cone, aye. Motion carried.

Mr. Jensen made a motion to come out of executive session. Ms. McClintick seconded the motion. Motion carried.

## **APPLICATIONS**

Ms. McClintick made a motion to approve the following for licensure:

GEOFFREY CLARKSON	AR 986595
MICHAEL ALAN HALL	AR 986603
STEVEN S COHEN	AR 986604
PAUL ALLEN BREINER	AR 986609

Mr. Mullin seconded the motion. Motion carried.

Ms. McClintick made a motion to approve the following for examination:

901165835  
901036186  
901167022  
901167024  
901167424  
901167527  
901167129

Mr. Mullin seconded the motion. Motion carried.

Ms. McClintick made a motion to table the following pending receipt of additional information:

901031660

Mr. Mullin seconded the motion. Motion carried.

Ms. McClintick made a motion to approve the following pending receipt of additional information:

901165973  
901166030

Mr. Mullin seconded the motion. Motion carried.

**NEXT MEETING** was scheduled for August 9, 2019 at 8:30 AM MDT.

## **ADJOURNMENT**

Ms. McClintick made a motion to adjourn the meeting at 11:36 AM MDT. Mr. Mullin seconded the motion. Motion carried.

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Jay W Cone, Chair

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Garth J Jensen

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Rann W Haight

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Allison McClintick

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Daniel K Mullin

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Peter Rockwell

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Kelley Packer, Bureau Chief